

POSITION CLARITY · ORGANIZE

Seed Phrase *Inventory*

A private record that your recovery phrases exist and where the backups are kept. It never asks you to write the words themselves, and we never see it. You fill it in and keep it.

Exists

Location

Who knows

Never the words

Position Clarity

A private template. Made in Canada.

A private record you fill in and keep yourself.
Position Clarity never sees, requests, or stores any of it.

A record that a backup exists, never the backup.

A recovery phrase, also called a seed phrase, is the list of words that can restore a wallet and move everything in it. It is the single most sensitive thing you hold. This sheet is built so you can keep track of your recovery backups without ever writing the words down here.

READ THIS FIRST

Never write your recovery words on this sheet, in any file, in any photo, or in any message. This sheet records only that a phrase exists, what it protects, and where the backup is kept. The words themselves stay where you safely stored them, and nowhere else.

No legitimate person, company, wallet, or support agent ever needs your recovery words. Position Clarity never asks for them and never sees this sheet.

How to use it: print this sheet, fill it in by hand, and store it somewhere private. Update it when something changes. The goal is that you, and one day a person you trust, can tell what exists and where to look, without the secret ever being exposed.

What exists, and where the backup lives.

One row per wallet or device that has its own recovery phrase. Record the location in general terms, enough to find it, never the words.

WALLET OR DEVICE	WHAT IT HOLDS	BACKUP EXISTS?	WHERE THE BACKUP IS KEPT	LAST CHECKED

"Where the backup is kept" means a general location you would understand later, for example "home safe" or "safety deposit box." It does not mean the words.

Habits that protect the real phrase.

These are general practices, not advice for your situation. They describe how careful holders tend to treat recovery material.

- The recovery words are kept **offline**, not in a photo, a notes app, an email, or a password manager note.
- The backup is stored **separately** from this inventory sheet, so finding one does not reveal the other.
- There is more than one durable copy, in case one is lost or damaged.
- The backup has been **tested** at least once, so you know it actually restores the wallet.
- No one has ever been sent the words, including anyone offering help. That request is always a scam.

Keeping this sheet safe

This sheet is sensitive even without the words, because it maps what you hold and where backups live. Keep it private, store it with your important documents, and tell only the people who would genuinely need it. If you keep a digital copy, protect it the way you would protect financial records.

THE BOUNDARY, IN PLAIN TERMS

You fill this in and keep it. Position Clarity never sees, requests, or stores it, and never asks for a recovery phrase, private key, or password. Anyone who does is not us.

Educational and organizational only. This template helps you keep a private record. It is not investment, financial, tax, legal, cybersecurity, or estate-planning advice. It does not tell you what to buy, sell, hold, or report. For decisions about your own situation, consult qualified professionals. Position Clarity never asks for or stores seed phrases, private keys, or passwords.